##### H:\Pre-School Logo.jpg

##### WAITING LIST APPLICATION 2022/2023

For Pre School Children from 2 years upwards.

 Inspected by Ofsted. Registration No. 119262

 Member of Pre School Learning Alliance

No. 2735

Charity Commission Number: 280438

The current cost is £7.25 per hour Current rate. The Pre School is open from Monday to Friday inclusive from 9.00 a.m. to 3.00 noon for all ages. Several pick up times are available 12.00, 1.00, 2.00, 2.30 & 2.45 with 3.00 closing time. A minimum of 2 sessions is required when your child starts.

With no more than 4 days offered in total, as we offer flexible sessions.

We also offer a early opening service of £4.00 per morning (current rate) to start at 8.30 all week.

A registration fee (non refundable) of £30.00 is payable if your child is under 3 years old and not yet funded when this form is completed. This covers the administrative costs. Applications are based on a date of birth plus date of application received order. you can pay cash or cheque or via internet payments HSBC bank account number : 61447866 sort code :40-18-46 your name as the reference.

A full copy of the Pre School’s policies, terms and conditions are made available for public viewing at the Pre School. The following items are set out in order that they are clearly understood before a child is offered a place at Ascot and Cranbourne Pre School:

Funding - Once your child reaches 3 years old they become eligible for the early education funding of 570 hours per year, we offer this over 28 hours per week term time only. This starts the following term once they are 3 years old.

Any other payable fees are due within 14 days of either a child’s starting date or the start of term. Payment plans are available.

Any member of staff who becomes suspicious that a child may be the subject of abuse will discuss it with the manager, who will in turn follow the child protection procedures.

Please return this form, duly completed with your registration fee (cheques payable to Ascot and Cranbourne Pre School). Thank you.

As a parent, you will want to know that your child will be in experienced and qualified hands. Our Pre School is a registered charity & a member of the Pre School Learning Alliance we are regularly inspected by Ofsted. We are also registered with the Bracknell Forest Education and Child Care Partnership, which run courses for all Pre School staff. At Ascot and Cranbourne Pre School, we value experience and training equally and our staff members regularly undertake training under the PLA and Bracknell Forest Schemes. Our manager is a qualified teacher & the senior practitioners are all trained to a minimum of a level 3 & all other staff are all trained at various levels.

Our Pre School aims to provide a happy friendly learning environment for your child, in which to develop vital social, physical and intellectual skills. We have many varied activities to encourage exploration and learning through play, to promote self confidence, to encourage new friendships and to enable your child to make an easy transition into school life.

Please feel free to call if you have any queries, or if you would like to arrange a visit we look forward to welcoming you.

Hannah Myatt – Manager

hannahmyatt@sky.com

**Please complete in Block Letters Today’s date: -------------------------**

**Childs Details**

Full Name ---------------------------------------- Male / Female (pls circle)

Date of birth -----------------------------------------

Brother/Sister attending

Our Pre-School, past or

present? ------------------------------------------

Has child previously

attended Parent/toddler

crèche or similar care

group? ------------------------------------------

Is your child going to be attending another setting? --------------------------------------

(If so please give details due to COVID we may not be able to offer a dual setting)

Preferred days you would like your child to attend (please circle mark)

###### Mon Mon PM Tues Tues PM Wed Wed PM Thu Thur PM Fri Fri PM

When would you like your child to start Pre School -----------------------------------

Parent’s / Guardian Details

Mothers/guardian name --------------------------------------------

Fathers/guardian name --------------------------------------------

Full Address & Postcode ---------------------------------------------

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Home telephone number --------------------------------------------

Mothers/guardian daytime number ---------------------------------------

Fathers/guardian daytime number ---------------------------------------

Your email address ----------------------------------------------

(Admin Use only)

Date Received………………………….. Days Offered……………………………

Letter sent……………………………. Accepted Yes No